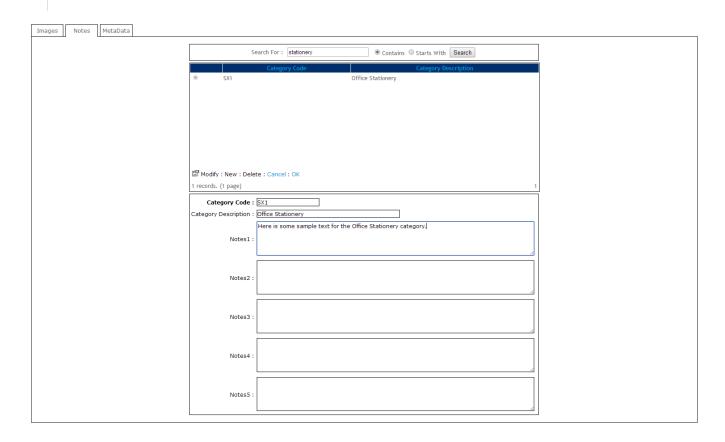# Category Content

Category Notes can be maintained easily by Administrators.

Step-by-step guide

To maintain Category Notes:

1. An Administrator, navigate to **Preferences Upload Category Images & Text** (*zCategory.aspx*).

2. Click the **Notes** tab.

3. Search for the required Category and select it.

4. Click **Modify**.

5. Enter or edit text in the required Notes 1-5 field.

6. Click **OK** to save.

| Images | Notes | MetaData |

Search For : stationery   ◉ Contains ○ Starts With   Search

	Category Code	Category Description
◉	SX1	Office Stationery

Modify : New : Delete : Cancel : OK

1 records. (1 page)   1

Category Code : SX1
Category Description : Office Stationery

Notes1 : Here is some sample text for the Office Stationery category.

Notes2 :

Notes3 :

Notes4 :

Notes5 :

Related help

- [Maintain Product Category in Category Maintenance](#)
- [Carousel Options](#)
- [Category Template Override](#)
- [Infinite / Endless Scrolling](#)
- [SEO URL Rule Maintenance](#)