Order Documents Widget
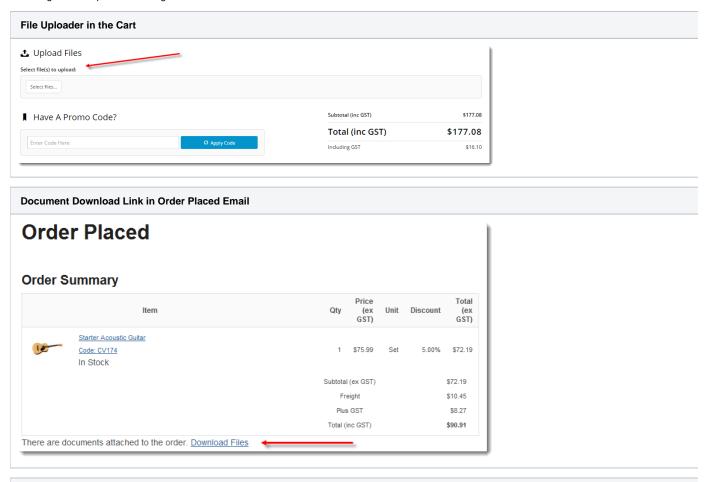
Widget Use

Enables users to upload documents to their order via the Cart or Checkout page. The documents are stored on the server and can be accessed via a link on an email template (such as the Order Placed email).
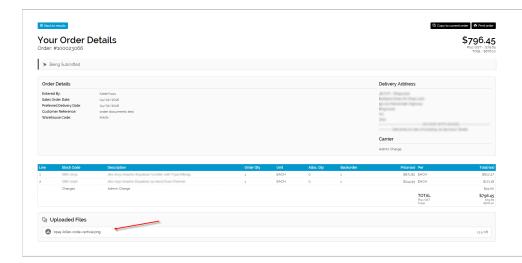
NOTE - For the document link to display in an email template, the Order Documents Widget has to be added in that email template as well.

Example of Widget Use

Following are examples of the widget in use:

File Uploader in the Cart

⬆ Upload Files

Select file(s) to upload:

Select files...

🔖 Have A Promo Code?

Enter Code Here   🔄 Apply Code

Subtotal (inc GST)	$177.08
Total (inc GST)	**$177.08**
Including GST	$16.10

Document Download Link in Order Placed Email

Order Placed

Order Summary

Item	Qty	Price (ex GST)	Unit	Discount	Total (ex GST)
Starter Acoustic Guitar Code: CV174 In Stock	1	$75.99	Set	5.00%	$72.19

Subtotal (ex GST)	$72.19
Freight	$10.45
Plus GST	$8.27
Total (inc GST)	$90.91

There are documents attached to the order. Download Files

Uploaded File in the Order History screen

Where can the Widget be placed?

The widget can be used in the following templates:

- Cart Template
- Order Lines Information Template
- Checkout Template (from 4.36+)
- Email received/confirmed/placed templates

Widget Options

Option	Use	Comments	Available from Version
Description	A short description of the widget's use.	This description is added to the widget title. It makes the widget's use clear on the template page.	All
Layer	The layer the widget is valid for.	Use layering to limit widget content to certain groups of users. To use the same widget for more than one user group but with different options set, add the widget as many times as needed in the same zone. Then add layering to define the user group each time.	All
Show document link (email templates only)	For use in an email template only. This adds a link in an email template to download the document. **NOTE** - Do not enable this option when the widget is added to the cart or checkout. The file uploader will be hidden.	Default: disabled Toggle to enable	3.82
Valid Upload Types	Comma-separated list of file extensions to be accepted.	**NOTE** - this can be left blank when the widget is on an Email Template. Example: .jpg,.png,.pdf,.docx	3.82
Email 'Documents attached' Text	Prompt text displayed to indicate the order has file(s) attached.	**NOTE** - This only applies when the widget is on an Email Template. Default: There are documents attached to the order.	3.82
Email 'Download Files' Hyperlink Text	Text displayed for the hyperlink.	**NOTE**- only applies when the widget is on an Email Template. Default: Download Files	3.82

Implementation Guide

- Attach Documents to Cart
- Attach Payment Documents to Order

Related help

- Attach Payment Document to Order
- Attach Documents to Cart