

User Dashboard widgets

Overview

When users log into your website, at a glance, they can see their account status, new articles, back orders, recent invoices, and more. Pick and choose the info displayed to suit. Each dashboard option is added via a widget. Six standard dashboard widgets are available:

1. [Dashboard Account Status Widget](#)
2. [Dashboard Articles Widget](#)
3. [Dashboard Back Orders Widget](#)
4. [Dashboard Product Favourites Widget](#)
5. [Dashboard Recent Invoices Widget](#)
6. [Dashboard Orders Approval Widget](#)

Account Status

Payment terms:

Total Balance Owning

-\$7,651.67

90+ Days

-\$640.24

60 Days

-\$7,011.43

Total Balance Due

-\$7,651.67

30 Days

\$0.00

Current

\$0.00

Pay Now

View Statements

View Invoices & Credit Notes

Back Orders

| Order Date | Order Number | Part Number | B/O Qty | ETA |
|------------|--------------|-------------|---------|------------|
| 31/01/2019 | 43035 | CV210 | 1 | 31/01/2019 |
| 31/01/2019 | 43034 | CV210 | 1 | 31/01/2019 |
| 31/01/2019 | 43033 | CV210 | 1 | 31/01/2019 |
| 31/01/2019 | 43032 | CV210 | 1 | 31/01/2019 |
| 31/01/2019 | 43031 | CV209 | 1 | 31/01/2019 |

Recent Orders

View All

| Order Date | Order Reference # | Total ex gst | Status |
|------------|-------------------|--------------|-----------|
| 31/01/2019 | 43016 | \$49.55 | Backorder |
| 31/01/2019 | 43017 | \$208.94 | Backorder |
| 31/01/2019 | 43019 | \$51.48 | Backorder |
| 31/01/2019 | 43020 | \$51.48 | Backorder |
| 31/01/2019 | 43021 | \$152.99 | Backorder |




Recent Invoices

| Date | Type | Invoice # | Your Order # |
|------------|---------|-----------|--------------|
| 09/08/2018 | Invoice | 6190 | 40121 |
| 23/08/2018 | Invoice | 6191 | 40229 |
| 07/08/2018 | Invoice | 6182 | 40107 |
| 07/08/2018 | Invoice | 6181 | 40108 |
| 07/08/2018 | Invoice | 6183 | 40112 |

Product Favourites

| Product Code | Total Stock | Price | Buy Now |
|--------------|--------------|------------|-------------|
| CV100 | In Stock | \$4,250.00 | <div></div> |
| CV118 | Out Of Stock | \$29.99 | <div></div> |

News

| | View More | Description | Expiry Date |
|--|---------------------------|---|-------------|
|  | View More | Meet our newest team members! | 03/09/2020 |
|  | View More | Say goodbye to shipping charges | 03/09/2020 |
|  | View More | Tips for protecting your privacy online | 03/09/2020 |

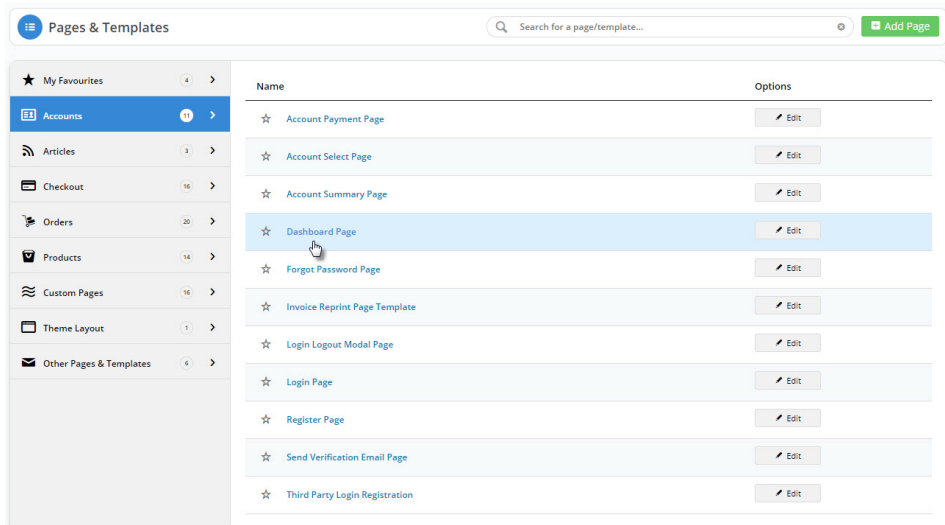
Step-by-step

Simply place them on your Dashboard page template and customise the options to suit your customers' needs.

- Control the visibility for each widget to create different dashboards for different types of users by utilising our 'Layers' technology.
- Use the [Page Preview](#) feature to see what the new dashboard will look like *before* you send it Live!

1. In the CMS, navigate to **Content Pages & Templates**.

2. Search for the **Dashboard Page** template, or select the **Accounts** tab and find it there.



3. **Edit** the template to see the widgets currently in use.

4. Find the zone you wish to add the new widget to and click **Add Widget**.

5. Search for and select the dashboard widget you're after, and add it to the template.

6. **Configure** the options as required. The article links above will take you to the documentation for each individual widget.

7. **Save** your changes.

| | |
|------------------------------|-------------------------|
| Minimum Version Requirements | 04.10.00 |
| Prerequisites | -- |
| Self Configurable | Yes |
| Business Function | Website User Experience |
| BPD Only? | Yes |
| B2B/B2C/Both | B2B |
| Third Party Costs | n/a |

Related help

- [Dashboard](#)
- [Dashboard counters for outstanding tasks](#)

Related widgets

- [Dashboard Widget](#)
- [Dashboard Back Orders Widget](#)
- [Dashboard Account Status Widget](#)
- [Dashboard Recent Invoices Widget](#)

- [Dashboard Orders Approval Widget](#)
- [Dashboard Product Favourites Widget](#)
- [Dashboard Articles Widget](#)