

Standing (Recurring) Orders

Standing orders are recurring orders created by your business or organisational buyers. They can schedule recurring orders and revisit it only when the order needs to be adjusted. The repeat order is created and processed automatically, using the same product quantity and shipping address as the original order.

Use Case

Customers that re-order supplies or certain inventory from your business on a regular basis.

Features

- **Time-saving:** an order needs to be created once, unless changes are needed. Future orders are automatically created and placed.
- **Flexible scheduling:** reorder schedule to suit customer, e.g., daily, weekly, monthly, or custom.
- **Customer management:** recurring order can be edited, paused, or canceled at any time.
- **Customer adaptability:** caters for any sized business customer. User-level permissions manage recurring order no matter how small or large.
- **Stock/product change settings:** set responses to changes that affect future orders, e.g., stock availability and price changes.
- **Approvals and cost-centre integration:** standing orders can be used with the approvals and cost-centre features.

Related Resources

- [Standing Orders Overview](#) — Let your order on account B2B customers create recurring orders.
- [Standing Orders Settings](#) — Enable and configure Standing Orders.