

Product Maintenance Settings

For administrators

Is this feature disabled?

Contact To Enable

This feature needs to be switched on for your site by Commerce Vision.

Overview





Administrators can configure Product Maintenance settings as required. Certain settings determine the options available on the Maintain Product page (**Products & Categories** **Product Maintenance**) where a product's details can be edited.




































Configure Product Maintenance Settings


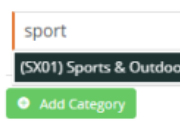
1. In the CMS, go to **Settings** **Settings** **Feature Management** **Products & Categories** **Product Maintenance**.

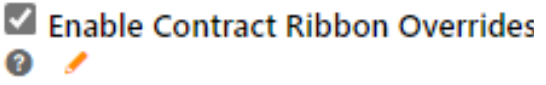
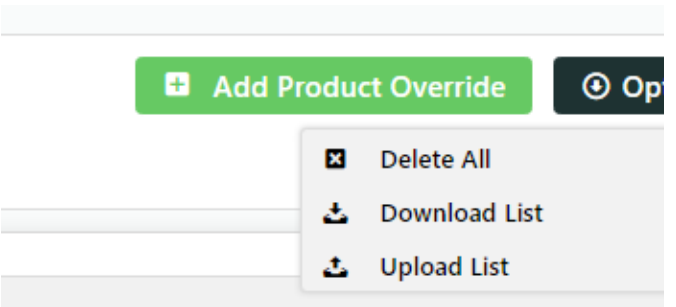
Feature Management			
Search for a feature...			
Feature	Available in CMS	Options	
Cluster LineType Maintenance Maintain Cluster LineType information online.	<input checked="" type="checkbox"/>	Configure	
Cost Centres Configure Cost Centre options for your website.	<input checked="" type="checkbox"/>	Configure	
Custom Catalogues Create web-based catalogues for specific customers.	<input checked="" type="checkbox"/>		
Integrated Category Maintenance Integrate your category structure from PRO2TO, but maintain additional category content online (such as images).	<input type="checkbox"/>		
Most Popular Products Enable Most Popular Products functionality (in conjunction with Baynotes).	<input checked="" type="checkbox"/>	Configure	
Online Category Maintenance Maintain all category information online (e.g. category structure as well as additional content).	<input checked="" type="checkbox"/>	Configure	
Product Documents Maintain product documents.	<input checked="" type="checkbox"/>	Configure	
Product Features Configure product feature options.	<input checked="" type="checkbox"/>	Configure	
Product Maintenance Maintain product information online, such as ribbons, alternates, accessories, and notes, for example.	<input checked="" type="checkbox"/>	Configure	

2. Click **Configure**.
3. Adjust settings as needed for display and functions on the Maintain Product page.

Setting	Description
Enable Product Description <input checked="" type="checkbox"/> Enable Product Description Field   Product Description Field Prompt <input type="text" value="Product Description"/>  	Enable Product Description: Lets user enter a description online for the p as the product description displayed on your site. Default: ticked NOTE - If field is unavailable or blank for a product, the system uses the Ef Product Description Field Prompt: Edit the field label if required. Default:

<p>Enable Product Notes</p> <p><input checked="" type="checkbox"/> Enable Product Notes Field  </p> <p>Product Notes Field Prompt</p> <div>Product Notes</div> <p> </p>	<p>Enable Product Notes: Displays and names the 'Product Notes' (Product Maintenance).</p> <p>Enable Product Notes Field. Default: ticked.</p> <p>Product Notes Field Prompt: Edit the field name if required. Default: Proc</p> <p>NOTE - To display this field's content to shoppers, add the Product Field v with Product Field: 'ProductFeatures'</p>				
<p>Enable Note Fields 1 - 5</p> <p><input type="checkbox"/> Enable Note 1 Field  </p> <p><input type="checkbox"/> Enable Note 2 Field  </p> <p><input type="checkbox"/> Enable Note 3 Field  </p> <p><input type="checkbox"/> Enable Note 4 Field  </p> <p><input type="checkbox"/> Enable Note 5 Field  </p>	<p>NOTE - These fields are different from the 'Product Notes' field.</p> <p>Enable Note Fields 1 - 5</p> <p>Note fields contain either extra data stored in the ERP and integrated online they can be added online in Maintain Products.</p> <p>Up to 5 separate note fields can be enabled. When a field is enabled, you c name.</p> <div>  <ul style="list-style-type: none"> See PRONTO Integration - Product Notes for further detail. Fr Vision. </div> <p>NOTE - To display this field to shoppers in the Product Detail page, add the Product Field: 'Notes1', 'Notes2', etc</p>				
<p><input type="checkbox"/> Hide Product Is Gift Card Option Field  </p> <p><input checked="" type="checkbox"/> Allow Ordering Gift Card With Gift Card  </p> <p><input checked="" type="checkbox"/> Enable Maintenance of Postage and Handling  </p> <p><input checked="" type="checkbox"/> Enable Maintenance of Ribbon Flag  </p> <p><input checked="" type="checkbox"/> Enable Contract Ribbon Overrides  </p> <p><input checked="" type="checkbox"/> Enable Maintenance of Warranty  </p> <p><input checked="" type="checkbox"/> Enable Maintenance of Product Categories  </p>	<p>Online maintained fields</p> <p>Show or hide these settings for online maintenance for a product. If unticke Product Maintenance page.</p> <ul style="list-style-type: none"> Hide Product is Gift Card Option field - untick to enable a product t Allow Ordering Gift Card with Gift Card - tick to allow a shopper to l Enable Maintenance of Postage & Handling - tick to allow a Postag Enable Maintenance of Ribbon Flags - tick to let ribbon flags be set you can add and delete ribbon flags to be available in Product Mainte Enable Contract Ribbon Overrides - tick to set a ribbon flag against Enable Maintenance of Warranty - tick to enable a product warranty Enable Maintenance of Product Categories - tick to enable categor the CMS (instead of only maintained in the ERP and integrated online, and removed from a category in Product Maintenance in the CMS. NC set to Online mode. <div>  <p>The system setting 'Disable Product Category Integration' must categories via the CMS. Otherwise, category information in the CM will be overwritten on every integration.</p> <p>In the CMS, go to Settings Settings Settings and look for the fie</p> </div>				
<p>Integration Mode</p>	<p>Default mode: 'Default'. Product Master data is integrated from the ERP an online selling if they have a sort code assigned and meet condition requirer</p> <p>NOTE - 'default' mode and 'web' Maintenance mode needed to display the Maintain Product.</p> <p>'Online': Enables Online Category Maintenance so that assigning products CMS.</p> <div> <div>  Categories <small>Create and remove categories. Hover over category names to see the category code</small> </div> <div>  Collapse Section </div> </div> <table> <thead> <tr> <th>Category</th> <th>Primary</th> </tr> </thead> <tbody> <tr> <td> Add Category</td> <td></td> </tr> </tbody> </table>	Category	Primary	 Add Category	
Category	Primary				
 Add Category					

<div> <input checked="" type="checkbox"/> Enable Maintenance of Product Accessories <input checked="" type="checkbox"/> Enable Maintenance of Product Alternates <input checked="" type="checkbox"/> Show Category Code In Drop Down </div>	<ul style="list-style-type: none"> • Enable Maintenance of Product Accessories - allows maintenance for a product (also known as Cross-Sell). • Enable Maintenance of Product Alternates - allows maintenance of a product (also known as Upsell). • Show Category Code in Drop Down - appends the category/sort code selector. <div> <div> OFF  </div> <div> ON  </div> </div>
Maintenance Mode	<p>Affects what fields are displayed and/or can be edited on the Maintain Product page.</p> <p>ERP: Displays specific product information in Product Maintenance integration. Data fields cannot be edited. Only online maintained product content can be edited.</p> <p>Web: Displays only product details fields that are maintained online.</p> <p>Web mode:</p> <ul style="list-style-type: none"> • is required for the Product Restrictions feature • disables product security masking • allows product prefix functionality • allows product custom fields (custom field setup when editing a product) • allows adding a new product • shows APN • permits user region security mask. • displays Category, SEO, Media, Documents, Accessories, Alternates,
Allow Product Security Masking	<p>Displays only for web Maintenance mode.</p> <p>Enables the online Product Restrictions feature. If not in web Maintenance mode, the feature is disabled.</p>
Invalid Condition Codes	<p>Add one or more condition codes that will flag a product as invalid (and will prevent the product from being added to the cart).</p>
Is Deleted Condition Codes	<p>Add one or more condition codes that will flag a product as deleted (and will prevent the product from being added to the cart).</p>
Hide Add to Cart Codes	<p>Add one or more product condition codes that will prevent the product from being added to the cart.</p>
Ribbon Flag Options	<p>Online maintained field</p> <p>Appears only if 'Enable Maintenance of Ribbon Flag' is ticked. You can upload ribbon flags to products in Product Maintenance. Out-of-the-box ribbon flags are uploaded here. See Product Ribbons for more information.</p>

<p>Contract Ribbon Flag Options</p>	<p>Enable ribbons added to contracted products for specific customers. Must l</p> <p>Contract ribbons allow different ribbon flags to display against contracted p customer. These flags can be overridden at a product level.</p> <p>NOTE - A ribbon flag set here for a contract type will override any standard customers.</p> <p>To add a specific ribbon for a price code that applies only to a customer typ</p> <ol style="list-style-type: none"> in Price Code, enter the applicable price code. In Contract Type, if a Customer is further differentiated by a contract In Contract Ribbon Filename, to upload the ribbon to display for this Click Save or Save & Exit. <p>Product Override You can enable Product Override so that specific products are excluded fro</p> <ol style="list-style-type: none"> Scroll up to Feature Options and ensure Enable Contract Ribbon Ov  <ol style="list-style-type: none"> Scroll back down to Contract Ribbon Options. For the ribbon you want to add the product exception, click Edit Prodt Click the Add Product Override button. In Product Code, enter the code of the product to exclude. In Filename, click Select or Upload Image and select the ribbon. Click Save & Exit. <p>You can also bulk import, export or delete product overrides. Hover over Op</p> <p>required.</p> 
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4. When you have finished setting the options, click **Save** or **Save and Exit**.

Once Product Maintenance settings have been configured, go to **Product Maintenance** to maintain a product based on these settings.

Related Resources

- [Add Product to Categories in Product Maintenance](#)
- [Add Product To Order Template Widget](#)
- [Add Video to a Product Page](#)
- [Alternate Product Substitution](#)
- [Assign Products in Category Maintenance](#)
- [Automatic Image Tagging for Variants](#)
- [Available Quantity Calculation](#)
- [Backordered Products & Ordering](#)

- [Bonus Items](#)
- [Check why a product is not appearing on your website](#)
- [Configurable kits](#)
- [Cross-selling and Upselling](#)
- [Custom Catalogues \(legacy\)](#)
- [Custom Filter Options for CMS Product Maintenance Search](#)
- [Enforce Pack Quantities](#)