Change a Website User's Email Address

This article details the steps involved in changing a website user's email address.

Via CMS for BPD sites

- 1. Navigate to Users Website users.
- 2. Search for the user you wish to update and click Edit.
- 3. Enter the user's new email address in the Email Address (or Login Id) field.
- 4. Save & Exit.

For Classic sites

Login as an Administrator.
 Navigate to 'Accounts' --> 'User Maintenance' (zUsers.aspx).



- CC Order Confirmation emails
 MS Active Directory Setup Guide
 Microsoft Azure AD SSO
 Email Template List
 Users & Roles