Report Generator Widget

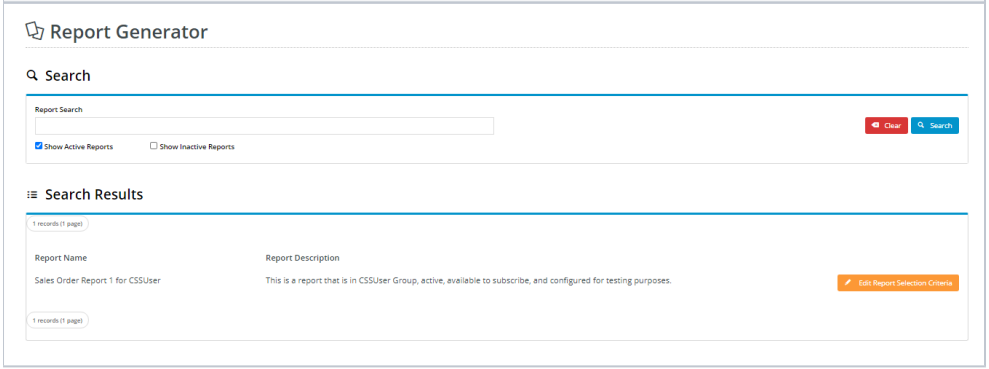
Widget Use

Provides input field and button configurations for the Report Generator feature. You can customise the widget to configure display field options and text to suit your website style.

Example of Widget Use

The following is an example of the widget in use.

Report Generator Search and Search Results



Where can the Widget be placed?

The widget can be used in the following templates:

- Report Generator Template

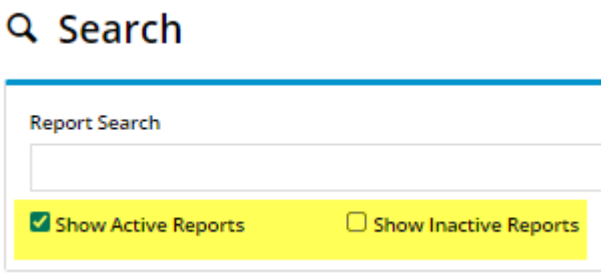
Implementation guides

- Generating reports

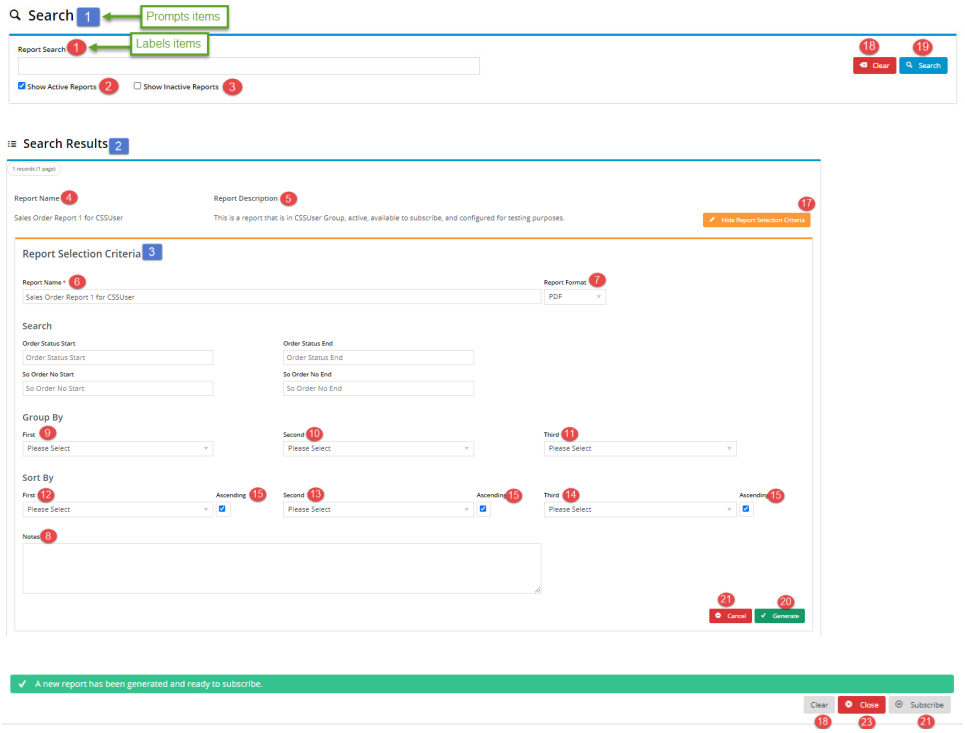
Widget Options

Note - some fields display only if in use

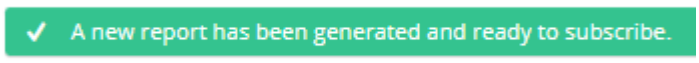
Option	Use	Comments	Available from Version
Description	A short description of the widget's use.	We recommend this field be updated so the widget's purpose is clear at a glance from the template page.	All
Layer	The layer the widget is valid for.	The layering technology allows for the content to be shown to specific audiences. This is handy if the content is only valid for a certain type of user, or if the same widget is required for more than one audience, but different configuration is needed. The widget can be added to the zone more than once and the layer feature can determine which audience can see each widget.	All

Show Active And Inactive Reports Flags?	By default, the system selects active reports only for Search. If toggled ON, the 'Show Active Reports' and 'Show Inactive Reports' checkboxes appear in the Search Reports function. 	Default: ON **ON**: Both checkboxes appear. This allows users to find both active and inactive reports, or just inactive reports. **OFF**: Checkboxes do not appear. Users cannot select inactive reports.	4.23
Page Size	This sets the maximum number of pages to display search results.	Default: 20	4.23

Labels



1. Search Subtitle Label	The heading displayed for the Reports Search field.	Default: Report Search	4.23
2. Search Show Active Label	Label for the Active Reports checkbox.	Default: Show Active Reports	4.23
3. Search Show Inactive Label	Label for the Inactive Reports checkbox.	Default: Show Inactive Reports	4.23
4. Report Name Label	Heading for the report name in the Search Results section	Default: Report Name	4.23
5. Report Description Label	Heading for the report description in the Search Results section	Default: Report Description	4.23
6. Report Name Criterion Label	Heading for the report name field	Default: Report Name	4.23
7. Report Format Criterion Label	Heading for the report format dropdown list field	Default: Report Format	4.23
8. Notes Criterion Label	Heading for the Notes textbox	Default: Notes	4.23
9. First Group By Label	Text for first group by field (displayed only if 'group by' is used when report was created)	Default: First	4.23

10. Second Group By Label	Text for second group by field (displayed only if 'group by' is used when report was created)	Default: Second	4.23
11. Third Group By Label	Text for third group by field (displayed only if 'group by' is used when report was created)	Default: Third	4.23
12. First Sort By Label	Text for first sort by field (displayed only if 'sort by' is used when report was created)	Default: First	4.23
13. Second Sort By Label	Text for second sort by field (displayed only if 'sort by' is used when report was created)	Default: Second	4.23
14. Third Sort By Label	Text for third sort by field (displayed only if 'sort by' is used when report was created)	Default: Third	4.23
15. Sort By Ascending Label	Text for checkbox to display results from ascending/descending order	Default: Ascending	4.23
16. Edit Report Selection Criteria Button Label	Text on button to open report selection criteria for editing	Default: Edit Report Selection Criteria	4.23
17. Hide Report Selection Criteria Button Label	Text on button to hide report selection criteria (appears only when report search criteria is displaying)	Default: Hide Report Selection Criteria	4.23
18. Clear Search Button Label	Text on button to clear current report search	Default: Clear	4.23
19. Search Button Label	Text on button to initiate search for report	Default: Search	4.23
20. Generate Button Label	Text on button to initiate report generation	Default: Generate	4.23
21. Subscribe Button Label	Text on button to subscribe to report. (Displays only after report generated and if report can be subscribed to)	Default: Subscribe	4.23
22. Cancel Button Label	Text on button to cancel report generation	Default: Cancel	4.23
23. Close Button Label	Text on button to close report selection criteria panel. (Displays only after report has been generated)	Default: Close	4.23
24. Reset Button Label	Text on button to clear report selection criteria fields. Display only after report has been generated)	Default: Clear	4.23
Prompts			
1. Search Title Prompt	Report Search section heading	Default is: Search	4.23
2. Search Results Title Prompt	Search Results section heading	Default: Search Results	4.23
3. Report Selection Criteria Title Prompt	Report Selection Criteria heading	Default: Report Selection Criteria	4.23
4. No Reports Available Prompt	Text to display when no reports are found	Default: There were no reports found.	4.23
Notifications			
Report Generated Subscription Message	Text that appears to alert user that report has been generated and can be subscribed to. 	Default is: A new report has been generated and ready to subscribe.	4.23
Report Generated No Subscription Message	Text that appears to alert user that report has been generated but cannot be subscribed to.	Default is: A new report has been generated but not enabled to subscribe.	4.23

Related Help

- Reporting Functions

- Google Tag Manager with Universal Analytics
- Scheduled Reporting
- Run a Report
- Report Generator (Scheduled Reporting)
- Configure Scheduled Reporting
- Report Subscriptions (Scheduled Reporting)
- Google Universal Analytics
- Report Subscription Widget
- Report Generator Widget
- Create Users to Approve Report