Stockist Maintenance

Many sites feature 'Dealer Locator' or 'Find Your Nearest Stockist' functions.

Customer Self Service allows for this data can be maintained in PRONTO and integrated directly to the website.

Step-by-step guide

To Maintain Stockists:

- 1. Login to PRONTO.
- 2. Navigate to Inventory User Inventory Programs Web Product Maintenance Stockists.
- 3. In the Review Stockists screen, click New to create a new record.
- 4. Enter the Stockist's account code in the Accountcode field and hit the Enter key. This is a required field.
- 5. The subsequent fields will be pre-filled according to the PRONTO account details. Edit or hit Enter to progress through the fields as required.
- 6. Enter the Latitude and Longitude data in the relevant fields (to 2 decimal points). This data produces the map pointer on the Locator page.
- 7. Enter the Opening Hours for each day of the week as required. Leave blank if not required.
- 8. Click OK to save the entry.

The 'Review Stockists' screen can also be used to remove or edit existing stockist records.

Simply highlight the required record and click Remove to delete, or Correct to edit.

a 🏐 Inventory	II
Inventory Enquiry Console	
Inventory Enquiry	
Selective Inventory Enquiry	Stockist Address Information
Inventory Reports	Accountcode: THAB
Inventory Transactions	Stockist Name: The Homewares Shop
Maintain Inventory	Address 1: 123 Edward Street
b California Maintain Budgets/Forecasts	Address 2:
Prices Control	Suburb: Brisbane
Costs Control	State: QLD
iSupplyGlobal	Postcode: 4000
a 🏐 User Inventory Programs	Phone: 07-3000-1234
a 🕘 Web Product Maintenance	Fax No: 07-3000-1235
Stockcode Review	Latitude: -27.46
Category Review	Lonaditude: 153.02
Control Settings	
Import Data	Override Status Rule
Export Data	Sun: CLOSED
Web Tree Table	Mon: 9am - 5pm
Change Sort Codes	Tue 9am 5am
Paste from Excel	Wet Day Spr
Meta Data Table	Thu Dom Open
Load META DATA from Excel	File Come
Paste INIT DATA from Excel	Fil. Sam - opm
Paste ALT/ACC DATA from Excel	Sat. 10am - 5pm
Meta Data Grid	
Whee Postcode Rules	
Alt Whse Rules	VK K Cancel
STOCKISTS	
ADOUT	Find New Person Correct
Durates Orders	Ting Kew Remove Coned
p 🤤 Purchase Orders	

Related help

- Web Category and Product maintenance in PRONTO
- Settings and Functions Available in the PRONTO Order and Receipt Import Program
- User Debtor Integration
- Integrator Remote Access Requirements and Minimum Specifications
- PRONTO Order Status for uploaded orders