

Invoice Reprint Widget

(Formerly known as the Invoice Reprint Page widget)

Widget Use

Renders the invoice search and reprint functionality on the Invoice Reprint page.

Example of Widget Use

Following is an example of the widget in use:

 **Reprint Your invoice**
Below is a list of orders invoices that you can reprint.

🔍 Select Customer

Select customer account, then nominate search criteria.

Customer Account:

STATIONERY LVL 4

and

✔ Search Invoice Date Range

Select Invoice Date Range.

Invoice Date From:

dd/mm/yyyy

Invoice Date To:

dd/mm/yyyy

or

🔍 Search Invoice Number Range

Enter Invoice Number Range.

Invoice Number From:

Invoice Number To:

or

🔍 Quick Search

Enter invoice number(s) separated with a comma or enter each invoice number on a new line.

Search Values:

🔍 SEARCH

Where can the Widget be placed?

The widget can be used in the following templates:

- Invoice Reprint Page Template

Widget Options

Option	Use	Comments	Available from Version
Description	A short description of the widget's use.	We recommend this field be updated so the widget's purpose is clear at a glance from the template page.	All

Layer	The layer the widget is valid for.	The layering technology allows for the content to be shown to specific audiences. This is handy if the content is only valid for a certain type of user, or if the same widget is required for more than one audience, but different configuration is needed. The widget can be added to the zone more than once and the layer feature can determine which audience can see each widget.	All
Search Invoice or Order Number	Determines what the search functionality uses to locate invoices - the Invoice Number or Order Number.	Default is: Order Number	3.95
Titles			
Select Customer Title	The heading displayed at the top of the widget, above the Account dropdown selector.	Default is: Select Customer Account	3.96
Select Customer Subtitle	The subtitle text displayed immediately beneath the Select Customer heading.	Default is: Select customer account, then nominate search criteria.	3.96
Search Range title text	The heading text displayed at the top of the widget.	Default is: Search Range Note - this option is replaced by the 'Select Customer Title' option from version 3.96+	3.85
Search Range subtitle text	The subtitle text displayed immediately beneath the Search Range heading.	Note - this option is replaced by the 'Select Customer Subtitle' option from version 3.96+	3.85
Search Date Range Title	The heading displayed above the date range input area.	Default is: Search Date Range	3.96
Search Date Range Subtitle	The subtitle text displayed immediately beneath the Search Date Range heading.	Default is: Select Date Range.	3.96
Search Order /Invoice Number Range Title	The heading displayed above the order number input area.	Default is: Search Order Number Range	3.96
Search Order /Invoice Number Range Subtitle	The subtitle text displayed immediately beneath the Order Number Range heading.	Default is: Enter Order Number Range.	3.96
Quick Search title text	The heading displayed above the Quick Search input box.	Default is: Quick Search	3.85
Quick Search subtitle text	The subtitle text displayed immediately beneath the Quick Search heading.	Default is: Enter invoice number(s) separated with a comma or enter each invoice number on a new line.	3.85
Customer Account drop-down text	The label for the Customer Account selector.	Default is: Customer Account:	3.85
Invoice Date From prompt	The label for the Invoice Date From field.	Default is: Invoice Date From:	3.85
Invoice Date To prompt	The label for the Invoice Date To field.	Default is: Invoice Date To:	3.85
Invoice Number From prompt	The label for the Invoice Number From field.	Default is: Invoice Number From:	3.85
Invoice Number To prompt	The label for the Invoice Number To field.	Default is: Invoice Number To:	3.85
Search Results title text	The heading text displayed above search results.	Default is: Search Results	3.85
Filter Results title text	The heading text displayed above the filter options.	Default is: Filter Results	3.85
Reprint checkbox text	The label for the Reprint tickbox.	Default is: Reprint	3.85
Options column heading	The heading for the Options column, where the user can tick the Reprint box against each invoice record.	Default is: Options	3.96
Notifications			
Select Customer Error Message	The message returned when the user clicks Search without defining the Customer Account.	Default is: You must select a Customer to search.	3.96
No Search Details Error Message	The message returned when the user clicks Search without defining any search parameters.	Default is: Please enter either Invoice Date, Invoice Number or Quick Search details to run your search.	3.96
Search Date Range Error Message	The message returned when the user clicks Search without defining both the Start AND End dates.	Default is: You must select both Dates to search by Invoice Date Range.	3.96
Search Invoice Number Range Error Message	The message returned when the user clicks Search without defining both the From AND To for order number range searches.	Default is: You must fill in both Order Number fields to search by Order Number Range.	3.96

Quick Search Error Message	The message returned when the user clicks Search without entering invoice numbers into Quick Search in the correct format.	Default is: You must enter Invoice Number(s) separated with a comma or enter each invoice number on a new line to search by Quick Search.	3.96
Prompts			
Quick Search 'Search Values' text	The label for the Quick Search input box.	Default is: Search Values:	3.85
Customer Account drop-down text	The label for the Customer Account dropdown box.	Default is: Customer Account:	3.96
Invoice Date From drop-down text	The label for the Invoice Date From date picker.	Default is: Invoice Date From:	3.96
Invoice Date To drop-down text	The label for the Invoice Date To date picker.	Default is: Invoice Date To:	3.96
Order Number From drop-down text	The label for the Invoice Number From input field.	Default is: Order Number From:	3.96
Order Number To drop-down text	The label for the Invoice Number To input field.	Default is: Order Number To:	3.96
Reprint checkbox text	The label for the Reprint tickbox in the search results list.	Default is: Reprint	3.96

Related help

- [Reprint Account Invoices](#) — Allow your B2B customers to reprint invoices for their orders.
- [Dispute Invoices](#) — Add the facility for your customers on account to dispute outstanding invoices.
- [Account Payment](#)
- [Invoice Reprints \(PRONTO\)](#) — Allow your B2B customers to reprint invoices for their orders. (For PRONTO.)