

Dashboard Orders Approval Widget

Widget Use

Displays a panel that lists orders waiting for the user's approval on the User's dashboard.

Example of Widget Use

Dashboard > My Details

My Dashboard

User, Order & Account Management

Account Status

Payment terms:

Total Balance Owing

\$0.00

90+ Days

\$0.00

Total Balance Due

\$0.00

60 Days

\$0.00

30 Days

\$0.00

Current

\$0.00

Pay Now

View Statements

View Invoices & Credit Notes

Orders Requiring Approval

Order Date	Order Number	Entered By	Your Reference	Total (Inc. GST)
14/05/2021	100011954	Sarah Test	SO_12347_3	\$141.05
14/05/2021	100011957	Sarah Test	SO_12347_3	\$511.39

Recent Orders

Recent Invoices

Date	Type	Invoice #	Your Order #	Total
06/10/2015	Invoice		13144	\$0.00
06/10/2015	Invoice		13145	\$999.00
14/05/2021	Invoice		100011937	\$262.55
14/05/2021	Invoice		100011950	\$195.50
14/05/2021	Invoice		100011954	\$141.05

Product Favourites

Product Code	Total Stock	Price	Buy Now
Currently no data to be loaded			

Where can the Widget be placed?

The widget can be used in the following templates:

- Dashboard page

Widget Options

Option	Use	Comments	Available from Version*
Description	A short description of the widget's use.	This description is added to the widget title. It makes the widget's use clear on the template page.	All
Layer	The layer the widget is valid for.	Use layering to limit widget content to certain groups of users. To use the same widget for more than one user group but with different options set, add the widget as many times as needed in the same zone. Then add layering to define the user group each time.	All
Maximum Number of Orders	Maximum number of orders to show in the list.	Default: 5	4.31
Order By	Whether orders for approval are listed by order date or order number.	Default: Order Date	4.31
Sort Order	Whether orders in list are sorted in descending or ascending order by default.	Default: Descending	4.31
Titles			
Title	Heading for the panel.	Default: Orders Requiring Approval	4.31

Title Icon	Icon displayed with the heading.	Default: cv-ico-general-thumbs-up	4.31
Buttons			
View All Button Label	Text for button user clicks to view all orders needing approval.	Default: View All	4.31
View All Button Icon	Icon displayed next to View All button.	Default: cv-ico-general-plus2	4.31
Messages			
No Data Message	Message when user has no orders needing their approval.	Default: Currently no data to be loaded	4.31
Loading Data Message	Message when system is checking for orders needing the user's approval.	Default: Loading data	4.31
Prompts			
Date Heading	Heading for date of order column.	Default: Order Date	4.31
Order Number Heading	Heading for order number column.	Default is: Order Number	4.31
Entered By Heading	Heading for order/quote creator column.	Default: Entered By	4.31
Reference Heading	Heading for order Reference Number column.	Default: Your Reference	4.31
Total Heading	Heading for order total column.	Default: Total	4.31
GST Prompt	Heading for GST/sales tax column.	Default: GST	4.31

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Related help

- [Dashboard](#)
- [User Dashboard widgets](#)
- [Dashboard counters for outstanding tasks](#)

Related widgets

- [Dashboard Widget](#)
- [Dashboard Back Orders Widget](#)
- [Dashboard Account Status Widget](#)
- [Dashboard Recent Invoices Widget](#)
- [Dashboard Product Favourites Widget](#)
- [Dashboard Articles Widget](#)